



8<sup>th</sup> February 2019

Dear Parents of Children in Three Bears Class,

This is a courtesy note to inform you of some temporary changes to the class teaching arrangements in Three Bears class.

As part of Mrs Phillpot's on-going studies and teaching qualifications, she is required to spend 5 days visiting a different school and 10 days teaching in a Key Stage 2 class. We have made every effort to minimise the disruption this will cause to your child's learning and wanted to reassure you that your child will still receive the high standards of teaching and support that they currently receive.

On the week beginning Monday 11<sup>th</sup> February, and then between Thursday 14<sup>th</sup> March and Friday 29<sup>th</sup> March your child will not be taught by Mrs Phillpot, but instead by a different qualified teacher, on our current staff, who is known to them. Mrs Osman, their class Teaching Assistant, will continue to support Three Bears throughout this time.

Other than the dates mentioned, Mrs Phillpot will be in Three Bears as normal, continuing to do the great job that she has been doing all year. If you have any questions about this, please feel free to contact me directly, or contact Mrs Morss, the Year Group Leader for Year One.

Yours faithfully,

Mr Heath